

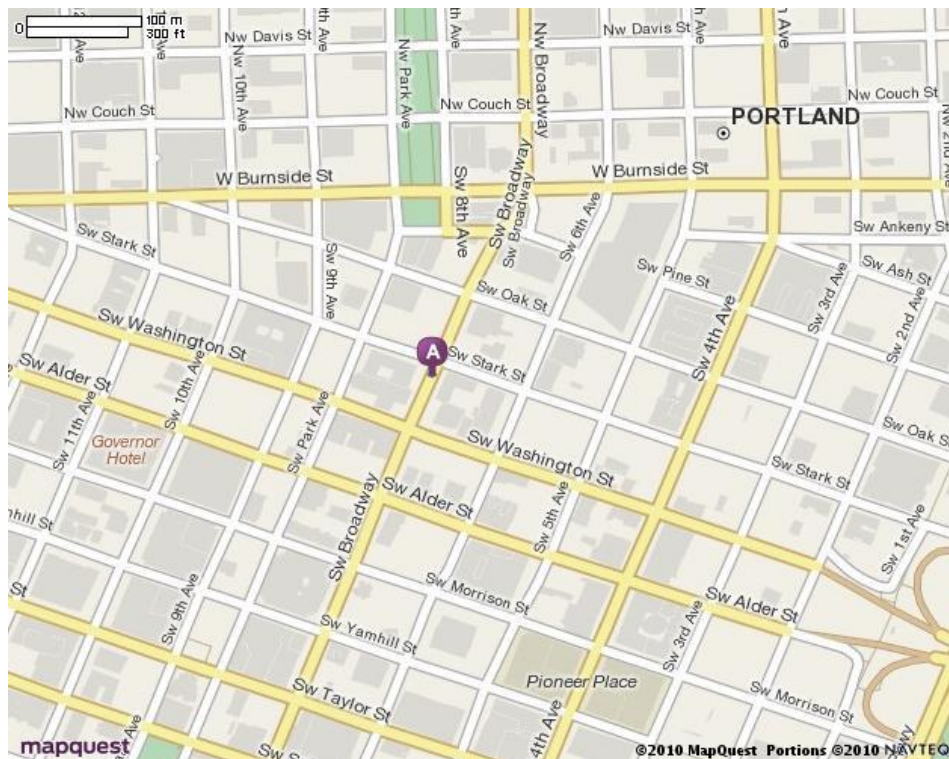
# 106 Essentials Course: Portland, OR

**“The Section 106 Essentials” course will be held on Tuesday, May 17 and Wednesday, May 18, 2011.**

**Important note:** Classes are filled on a first come/first served basis of registrations received with payment at the Advisory Council on Historic Preservation (ACHP). You must be confirmed by the ACHP to be admitted to class.

**Registration:** For individuals paying by credit card, [on-line registration is available](#). For individuals paying by check or SF 182, [download the registration form](#) and fax to 202-606-5073. For those registering as a group, [download the group registration form](#) and fax to 202-606-5073.

**Course Location and Accommodations:** The course is being held at the historic Hotel Vintage Plaza, 422 SW Broadway, Portland, OR 97205 ([www.vintageplaza.com/](http://www.vintageplaza.com/)). This historic Portland hotel is centrally located in the downtown business district. A limited block of rooms has been secured for attendees for Monday and Tuesday, May 16 and 17 at the government rate of \$120 for a single occupancy plus applicable state and local tax (12.5%). **It is recommended that you make your reservations early, as the rooms are likely to sell out. Reservations must be made by April 13, 2011.** Reservations made after that date will be accepted on a space available basis at whatever rate is available at the time of the reservation. **To reserve your room**, or 1-800-243-0555 and state that you are with the ACHP – Section 106 Essentials or provide code 12200100775 and ask for the rate of \$120.



**Traveling to Portland:** The Portland International Airport ([http://www.portofportland.com/POP\\_home.aspx](http://www.portofportland.com/POP_home.aspx)) is 12 miles from the Vintage Plaza.

**Ground Transportation:** Airport shuttles, off-airport rental car shuttles and reserved vehicles are found in the section of the lower roadway closest to the garage. Most transportation providers serve downtown Portland, which is approximately 20-40 minutes from Portland International Airport.

- Mail Light Rail (<http://www.trimet.org/>) from the airport to Pioneer Plaza takes about 35 minutes with an All Zone fare of \$2.35. **The Hotel recommends this is a very good option.** It departs directly out of baggage claim.

- Taxi fare is approximately \$35.
- Blue Star Shuttle service does hotel drop-offs; approximately \$13 one way ([www.bluestarbus.com](http://www.bluestarbus.com))
- Driving directions to the hotel from the airport and other locations can be found at:  
<http://www.vintageplaza.com/vpzmapa/index.html>

**Parking:** The Hotel offers overnight parking for \$33 a day with in-out privileges.

**Hotel and Local Information:** Recognized by *Travel + Leisure* in 2009 as one of the "Top 500 Hotels in the World" and as a 14th Annual "Gold List" recipient by *Condé Nast Traveler*, the Hotel Vintage Plaza was the only hotel in Portland, Oregon to make both lists. Portland's innovative artists and designers reclaimed the historically industrial Pearl District, making it now home to some of the city's best shopping, galleries and restaurants. Downtown Portland's Pioneer Square is the city's most-visited site and Portland's cultural hub. This beautiful outdoor venue hosts over 300 events each year, from concerts to community events to cultural festivals.

**Registration:** Registration will be located outside the conference room on Tuesday, May 17 at 8:00 a.m. Plan to stop by the registration desk to check in and to pick up your course notebook and other course materials.

**Schedule:** *The Section 106 Essentials* course runs from 8:30 a.m. to approximately 4:30 p.m. each day. Short breaks will be given in the morning and afternoon with a longer break for lunch.

**Meals:** Light morning fare and an afternoon snack are provided each day. The cost of this food is included in your registration fee. All other meals are on your own.

**Attire for Training Course:** Attire for the course is casual. Also, please keep in mind that hotel meeting rooms tend to be cool, so plan to bring a sweater or jacket.

**Cancellations:** Registrants who cancel at least 14 days prior to the start of the course will receive a full refund minus a 15% processing fee. No refunds will be given for cancellations made fewer than 14 days before the start of the course; however, substitutions may be made at no cost up until three days before the course begins. All cancellations must be made in writing.

**Questions:** If you have any questions about logistics or the course, please contact Cindy Bienvenue at [cbienvenue@achp.gov](mailto:cbienvenue@achp.gov) or 202-606-8521.

**We have a great training course planned for you and look forward to seeing you there!**